

# TEWKESBURY BOROUGH COUNCIL

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| <b>Report to:</b>                | Overview and Scrutiny Committee                        |
| <b>Date of Meeting:</b>          | 26 March 2024  |
| <b>Subject:</b>                  | Overview and Scrutiny Committee Work Programme 2024/25 |
| <b>Report of:</b>                | Director: Corporate Services                           |
| <b>Head of Service/Director:</b> | Director: Corporate Services                           |
| <b>Lead Member:</b>              | Lead Member for Corporate Governance                   |
| <b>Number of Appendices:</b>     | One  |

## **Executive Summary:**

The Work Programme detailed in Appendix 1 outlines the proposed work of the Committee for 2024/25. The programme remains flexible, allowing other emerging areas to be included during the course of the year. Members are required to approve the Work Programme in accordance with the Overview and Scrutiny Committee Terms of Reference.

## **Recommendation:**

**To APPROVE the Overview and Scrutiny Work Programme 2024/25.**

## **Financial Implications:**

None directly arising from this report.

## **Legal Implications:**

None directly arising from this report.

## **Environmental and Sustainability Implications:**

None directly arising from this report though an annual report on the Council's waste performance is reported to Committee. The Committee will consider these implications when undertaking reviews and in making its recommendations.

## **Resource Implications (including impact on equalities):**

None directly arising from this report.

## **Safeguarding Implications:**

None directly arising from this report.

**Impact on the Customer:**

The Committee will consider these implications when undertaking reviews and in making its recommendations.

**1.0 INTRODUCTION**

**1.1** The Overview and Scrutiny Committee must deliver the work required of it as set out in the Council's Constitution. This must be set within the context of the Council's priority areas and the resources available to undertake the review.

**1.2** In accordance with its Terms of Reference, as set out in Council's Constitution, the Overview and Scrutiny Committee is required to approve an annual Work Programme.

**2.0 2024/25 WORK PROGRAMME**

**2.1** The work programme attached Appendix 1 outlines the proposed work for the Committee during 2024/25.

**2.2** The programme is a combination of standing agenda items such as council plan performance information, strategy updates and annual third party performance reporting from partners such as Ubico and Active Gloucestershire.

**2.3** Some of the Committee's work cannot be planned, for example, any new areas of review that may emerge during the year; referral of issues from Council; call-in of decisions etc. The programme is therefore based upon what is known at this point in time but remains flexible, to allow changes to be made where appropriate.

**2.4** An area that traditionally generates additional work activity for the Committee is the review of the Council Plan performance tracker document. The information within this document touches almost every service area and provides an excellent overview of what is going on across the Council. This inevitably leads to the Committee asking for further, specific information on areas of interest or where issues are identified. This can lead to additions to the Work Programme either through a report or presentation being requested. The new Council Plan that is emerging with new priorities and areas of focus will also inevitably inform the committee's work programme once approved.

**2.5** Presentations can often be requested from one of the Council's key partners, as they contribute to the delivery of the Council's priorities. Or on occasions, a partner may ask to attend if they have an area of activity they would like to promote or consult upon.

**2.7** The Committee can add real value when it can 'get under the skin' of a certain subject area. The setting up of a time limited Task and Finish Working Groups provides a real opportunity to achieve this, for example, where a concern is raised or there is a desire to improve things. Terms of Reference, progress reports and final outcomes from these groups would be added to the Work Programme.

**3.0 CONSULTATION**

**3.1** None.

**4.0 ASSOCIATED RISKS**

**4.1** None directly arising from this report.

## **5.0 MONITORING**

**5.1** The Work Programme is flexible and will be reported to each Committee to allow changes to be made where appropriate.

## **6.0 RELEVANT COUNCIL PLAN PRIORITIES/COUNCIL POLICIES/STRATEGIES**

**6.1** Council Plan

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**Background Papers:** None.

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**Appendices:** Appendix 1 – Overview and Scrutiny Work Programme 2024/25